

Annual Meeting of Hovingham with Scackleton Parish Council

Wednesday 25th May 2022 in the Community Room of Hovingham Village Hall, at 7pm

PRESENT: Cllr. P. Chapman (Phil) – Chair Cllr. M. Wilson (Mark) - Vice Chair
Prof. S. Britland (Steve), Dr N. Robson (Nicole) and Parish Clerk, Serena Farrow, plus three residents

APOLOGIES: None received

FOLLOWING ELECTION OF 5th May 2022:

- Four Councillors (Hovingham Phil Chapman, Mark Wilson, Scackleton- Nicole Robson and Steve Britland) were elected on 5th May accepted their new office and were reminded to update their declaration of interest on RDC website and election expenses following the election.

APPOINTMENT OF CHAIR AND VICE-CHAIR

- Cllr. Phil Chapman was unanimously elected as Chairman of the Parish Council.
- Cllr. Mark Wilson as Vice-Chair of the Parish Council.

VACANCIES IN PARISH COUNCIL

- Mrs Jayne Berger was unanimously co-opted to the Parish Council.
- There have been enquiries about councillor vacancies which is encouraging.

ANNUAL RETURN - PRESENTATION OF ANNUAL ACCOUNTS 2021-22

- a) Certificate of Exemption – unanimously agreed
- b) Annual Internal Audit - – unanimously agreed
- c) Annual Governance Statement - unanimously agreed
- d) Accounting Statements – unanimously agreed
- e) Public Inspection between Monday 6th June and Friday 15th July 2022 – unanimously agreed

SIGNATURES REQUIRED FOR CHEQUES – No changes

APPOINTMENT OF REPRESENTATIVES TO EXTERNAL ORGANISATIONS – will be agreed on case by case

APPOINTMENT OF INTERNAL AUDITOR Mrs Jan Vowles is standing down as Internal Audit Officer, a new Officer will be required next year

APPOINTMENT OF RESPONSIBLE FINANCIAL OFFICER

- Cllr. Mark Wilson was appointed as the RFO of the Parish Council

Meeting closed at 7:20pm

Serena Farrow, 19 Kirkbymills, Kirkbymoorside YO62 6NP (07531) – 363545
email parishclerk@hovingham.org.uk